

# JOB POSTING

January 4, 2019

**Property Claims Adjuster**  
**(South Central Wisconsin/Dane County & Surrounding Counties)**

- Position Description:**
1. Verify coverage.
  2. Investigate claims.
  3. Evaluate damages.
  4. Establish claim reserve.
  5. Settle claims through negotiations.
  6. Manage recovery process on assigned claims.
  7. Provide prompt claims service to claimants.
  8. Provide support to CAT teams when necessary.
  9. Manage assigned litigation files.
  10. Other duties as assigned.

- Qualifications:**
1. Previous property claims adjusting experience preferred, but will consider individuals with backgrounds in building construction, agriculture, or mitigation/restoration contracting.
  2. Bachelor's degree in business administration, risk management & insurance or related discipline or equivalent work experience required.
  3. Experience in building construction, property loss adjusting or the ability to write building estimates.
  4. Experience in evaluating total loss structural damage to buildings.
  5. Cause and origin experience desirable.
  6. Experience handling recovery including subrogation, contribution and salvage preferred.
  7. Multi-line claims adjusting experience desirable.
  8. HAAG Certification desirable.
  9. Mediation and arbitration experience preferred.
  10. Demonstrated analytical skills.
  11. Exceptional communication skills.
  12. Personal computer skills.
  13. Valid driver's license.
  14. Ability to perform the physical requirements of the job such as climbing ladders, walking roofs, working inside collapsed/burnt structures, walking uneven terrain, etc

**Company vehicle, phone and computer provided.**

**How to Apply: CONTACT MARK SCHUSTER, DIRECTOR HUMAN RESOURCES**

**MSCHUSTER@RURALINS.COM OR (608) 828-5404**