

JOB POSTING

January 16, 2020

PRODUCT SPECIALIST

Position Description:

1. Researches and maintains knowledge of competitor policies and coverages that are available in the marketplace.
2. Monitors regulatory activity and knowledge of regulations, rules and laws that impact company products and corporate compliance.
3. Maintains contact and working rapport with company agency force and marketing staff to understand company product needs and trends.
4. Reviews and recommends new products and/or changes to existing products, to meet company product needs.
5. Develops and designs new policy forms, endorsements and other company documents.
6. Participate in the implementation of policy form changes, filing of company products and product related changes.
7. Maintains existing policy forms, providing revisions needed to keep products compliant and up to date in the marketplace.
8. Assists in administration of the product and rate committee.
9. Organize, facilitate, and provide the training for agents, claims adjusters and underwriters on coverage, coverage options, product updates and revisions.
10. Point of contact for the agency force on product questions.
11. Other duties as assigned.

Qualifications:

1. Bachelor's degree in Risk Management & Insurance, Business Administration, or related discipline or equivalent work experience.
2. Three years of property/casualty underwriting, sales or claims product experience.
3. Demonstrated strong analytical and problem-solving skills.
4. Demonstrated superior communications skills in order to accurately train individuals on the RMIC product.
5. Ability to coordinate and lead projects.
6. Self-motivated with demonstrated ability to work independently and multi-task.
7. Ability to operate a personal computer including experience with Microsoft Office.
8. Additional education in CPCU or other industry related coursework preferred.

How to Apply:

CONTACT MARK SCHUSTER, DIRECTOR HUMAN RESOURCES

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