

Position Opening
Property Field Claims Adjuster

Northwest, WI – Barron, Burnette, Dunn, Polk & St. Croix Counties

Duties & Responsibilities:

- Verify coverage on newly assigned claims.
- Conduct on-site inspections and evaluate damages.
- Investigate and settle claims through negotiations.
- Establish and monitor reserves throughout the life of the claim.
- Manage recovery process on assigned claims.
- Provide excellent customer service.
- Provide support to CAT teams when necessary.
- Write damage estimates in Xactimate.
- Review documentation provided by Independent Adjusters, evaluate policy coverage, and resolve claim with insured.
- Desk adjustment of claims from other areas.
- Perform other duties as assigned.

Qualifications:

- Three to five years of property claims experience.
- Bachelor's degree in business administration, risk management & insurance or related discipline or equivalent work experience required.
- Experience in building construction, property loss adjusting or the ability to write building estimates.
- Experience in evaluating total loss structural damage to buildings.
- Cause and origin experience desirable.
- Experience handling recovery including subrogation, contribution and salvage preferred.
- Multi-line claims adjusting experience desirable.
- HAAG Certification desirable.
- Mediation and arbitration experience preferred.
- Exceptional communication skills.
- Proficient in Microsoft 365 applications
- Ability to prioritize and work on tasks simultaneously while paying close attention to detail.
- Comfortable receiving and implementing feedback and a willingness to adapt to new situations.
- Valid driver's license.
- Ability to perform the physical requirements of the job such as climbing ladders, walking roofs, working inside collapsed/burnt structures, walking uneven terrain, etc.

Company vehicle, phone and computer provided.

How to Apply:

Email cover letter and resume to:
Mark Schuster, VP Organizational Development
mschuster@ruralins.com
(608) 828-5404

Rural Mutual Insurance Company is an Equal Opportunity Employer

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